

**To:** Waye, Don[Waye.Don@epa.gov]; Croxton, Dave[Croxton.David@epa.gov]; Henning, Alan[Henning.Alan@epa.gov]; Wu, Jennifer[Wu.Jennifer@epa.gov]; allison.castellan@noaa.gov[allison.castellan@noaa.gov]; Solloway, Chris[Solloway.Chris@epa.gov]; Flahive, Katie[Flahive.Katie@epa.gov]; Rueda, Helen[Rueda.Helen@epa.gov]; Parry, Roberta[Parry.Roberta@epa.gov]; Melissa Rada - NOAA Affiliate[melissa.rada@noaa.gov]; joelle.gore@noaa.gov[joelle.gore@noaa.gov]; Psyk, Christine[Psyk.Christine@epa.gov]; Hall, Lynda[Hall.Lynda@epa.gov]; Byrne, Jennifer[Byrne.Jennifer@epa.gov]; jeff.dillen@noaa.gov[jeff.dillen@noaa.gov]; Barber, Anthony[Barber.Anthony@epa.gov]; Sweeney, Stephen[Sweeney.Stephen@epa.gov]  
**From:** Carlin, Jayne  
**Sent:** Tue 10/28/2014 7:09:54 PM  
**Subject:** Oct 30th OR CZARA Mgrs Meeting Agenda (note different Call #)/Action Items and Decisions from Oct 21 OR CZARA Managers' Call

### OR CZARA Managers' Meeting

Oct 30 at 12 PM WA/OR or 3 PM VA/MD

**Non-Responsive** or Christine's Office

### Agenda

- Updates & Action Items Review (legal/managerial teams)
- Open Forum

### Action Items

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### Managerial Team

- All will review the draft Final Findings Document and Response to Comments (see my email of 10/22) by November 7.
- All will begin scheduling meetings for November/December with upper management in respective agencies. *Christine arranged a meeting with EPA Regional Administrator on November 19.*
- Management team will decide (or recommend to upper management) on which approach to use on agricultural MMs (in consultation with Legal Qs and As on Additional Management Measures)

Legal Team

# Ex. 5 - Attorney Client

Tech Team (updated on 10/28)

- Make sure everyone within your organization understands that the *decision/finding document and response to comments document* was emailed on 10/22/14 as part of the Managers' Oct 21 meeting action items/decisions email and are aware of the deadline of November 7.
- Alan will provide written examples or language for the Ag MMs discussion on Nov 4. Don will encourage Roberta to attend.
- Jayne will review the *state submittal to determine if there are comments contained within* and whether any of those comments are already addressed or need to be added to the response to comments document by COB on Oct 15.
- Tech Team will begin working on management support documents such as talking points, powerpoints and roll-out/communications plan (using previous versions as models) for January 30 decision. Allison will develop the initial draft of the rollout plan and the three things memo and share with the team.
- Allison will draft the FR notice and the cover letter to the state and distribute to the Tech team for review.
- Don will draft interim approvals for OSDS and New Development (cover letter and attachment with the rationales) by Nov 14.
- Tech team will address comments received by legal and management teams between Nov. 10th and Wed. Nov. 26th.
- Allison will share the roads and pesticide rationales and RTC with NMFS since they

have not had a chance to review those yet. *Completed. Allison shared the documents and provided the Nov 7 deadline.*

### **Upcoming CZARA Managers Meetings**

November 4 at noon/3 pm

November 12 at 11:30/2:30 pm

November 19 at 1:30 pm/4:30 pm

November 25 at 1:30 pm/4:30 pm

### **Upcoming CZARA Tech Meetings**

November 4 at 10 am/1 pm

November 18 at 10 am/1 pm

November 25 at 10 am/1 pm

Regards,

Jayne Carlin, Watersheds Unit  
US EPA, Region 10  
1200 6th Ave, Suite 900 (OWW-134)  
Seattle, WA 98101-3140  
(206) 553-8512, (206) 553-0165 (fax)  
[carlin.jayne@epa.gov](mailto:carlin.jayne@epa.gov)

<http://www.epa.gov/r10earth/tmdl.htm>